

PUBLIC NOTICE

REQUEST FOR PROPOSALS (RFP)

SENECA NATION OF INDIANS SENECA TRANSIT SYSTEM (STS) BUS SERVICE PROPOSAL

Requests for Proposals are being solicited by the Seneca Nation of Indians (SNI) Department of Transportation (DOT) Seneca Transit System (STS) to procure Bus Service as a “sponsored” bus operation subject to New York State Department of Transportation Rules and Regulations Part 975 Statewide Mass Transportation Operating Assistance (STOA) Program between Irving, Salamanca, and Steamburg New York, and the environs of the Cattaraugus and Allegany Territories of the Seneca Nation of Indians and Cattaraugus County.

The period of the services sought by this procurement shall be **October 1, 2017** through **September, 30, 2018**, with an option to renew for up to **three (3)** one-year extensions.

A pre-proposal conference is scheduled for **Wednesday, September 6, 2017** at **10:00am** (EST) in the Third Floor Conference Room of the Seneca Allegany Administration Building, 90 Ohi:yo’ Way, Salamanca, NY 14779.

Proposals will be accepted until **Monday, September 25, 2017** no later than **4:00pm** (EST) at the offices of the Seneca Nation of Indians Department of Transportation, Seneca Allegany Administration Building, 90 Ohi:yo’ Way, P.O. Box 231, Salamanca, New York 14779. Proposals must be submitted on the provided Proposal Form. All proposals must be sealed and clearly marked in accordance with the requirements of the Instructions to Bidders.

ATTENTION: SENECA NATION OF INDIANS
DEPARTMENT OF TRANSPORTATION
SENECA TRANSIT SYSTEM (STS) BUS SERVICE PROPOSAL
JODY CLARK, DIRECTOR

Instruction documents are on file at the offices of the Seneca Nation of Indians Department of Transportation, where copies and clarifications of the proposal documents may be requested in writing (email, fax or hard copy) from:

Jessica Robinson, Deputy Director
Department of Transportation
Seneca Allegany Administration Bldg.
90 Ohi:yo’ Way
P.O. Box 231
Salamanca, New York 14779

P: 716-945-1790 x3059
M: 716-801-1249
F: 716-945-6487
E: jessica.robinson@sni.org

All responses to the RFP must include executed copies of the required certification and bid forms. Any response not containing these items, or any submission not so marked or received at the time and place designated in this RFP will not be considered.

An executed Non-Collusive Bidding Certification shall accompany each proposal. Failure to provide this certification will result in not having the bid read. No Respondent may withdraw his bid for a period of 45 days after opening.

The contract award will be made by the Seneca Nation after consideration of Proposal Evaluation Factors, as listed in the Request for Proposals document.

Questions concerning the Request for Proposals, Bid Specifications and Requests for Clarification will be received until **Friday, September 8, 2017** no later than **4:00pm** (EST). Only questions and requests in writing (email, fax or hard copy) on the provided Request for Clarifications Form addressed to the contact below will be considered.

Jessica Robinson, Deputy Director
Department of Transportation
Seneca Allegany Administration Bldg.
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The SNI DOT will attempt to respond to Requests for Clarifications by **Wednesday, September 13, 2017**. Only requests submitted on the provided form received by the time and date listed above will be addressed. All responses shall be in writing (email or fax) and shall be delivered to all Respondents. If necessary, the SNI DOT will issue addenda to modify conditions or requirements of this RFP to recipients no later than **Friday, September 15, 2017**.

Prospective respondents are advised that the services to be provided under any contract arising from this procurement may be financed, in part, by grants provided by the Federal Transit Administration and New York State Department of Transportation and contract award is subject to the approval and availability of grant funding. In the event of withdrawal or reduction of said grant funds, a reduction or termination of the services requested pursuant to this RFP may be required.

Required Federal Transit Administration and New York State contract clauses and certifications are included in the Contract Documents. All applicable laws, rules, and regulations shall apply to the contract awarded to, and to be executed by, the Successful Bidder. Contract award related to this Request for Proposal is subject to review and approval of NYSDOT.

With respect to any agreement entered into by the successful bidder in response to this Request for Proposals, the Seneca Nation does not waive its sovereign immunity and nothing contained herein shall be construed as waiving the sovereign immunity of the Seneca Nation.

All potential respondents are notified that disadvantaged and women-owned enterprises are encouraged to submit responses to this request. The Seneca Nation will ensure that respondents to this request will not be discriminated against based on sex, race, color, creed or national origin in consideration of an award.

The Seneca Nation reserves the right to reject any or all proposals, bids, to waive any informality, and to withdraw this solicitation at any time. The Seneca Nation is an equal opportunity employer.

Jody Clark
Seneca Nation of Indians
Department of Transportation
90 Ohi:yo' Way, P.O. Box 231
Salamanca, New York 14779